

# SCHEDULING ORDER

JD-CV-71 Rev. 1-10

CONNECTICUT JUDICIAL BRANCH

## SUPERIOR COURT

[www.jud.ct.gov](http://www.jud.ct.gov)

COURT USE ONLY

SCHORD



### Instructions

1. Complete all sections and file with the clerk.
2. All counsel and self-represented parties of record must sign the fully completed form and keep a copy for their records.

Judicial District of	Conference date (if known)	Docket number
Name of case		

## Alternate Dispute Resolution

Have the parties discussed alternative dispute resolution methods (ADR), including court-annexed mediation, binding arbitration, and private mediation?

Are all parties willing to refer the case to **PRIVATE ADR**?

Are there reasons why this case should be referred to the Complex Litigation Docket (CLD)?

In court cases, are the parties willing to try the case before an **ATTORNEY TRIAL REFEREE**?

In jury cases, are the parties willing to try the case (with a jury) before a **JUDGE TRIAL REFEREE**?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Discovery Order

**By order of the Presiding Judge, the following discovery order is entered. A party who does not follow this order may be sanctioned by having to pay a fine; having proposed evidence excluded at trial; having the case dismissed; being defaulted or non-suited; or other sanctions.**

1. File Certificate of Closed Pleadings (JD-CV-11) by (date): \_\_\_\_\_
2. Exchange written discovery requests by (date): \_\_\_\_\_
3. Exchange responses to discovery requests by (date): \_\_\_\_\_
4. Any dispositive motions, including motions for summary judgment, shall be filed by: (at least 8 months before trial) \_\_\_\_\_  
Responses to dispositive motions shall be filed by (date): \_\_\_\_\_
5. Dispositive motions shall be marked ready on the short calendar no later than (date): \_\_\_\_\_
6. Disclose  
Plaintiff's experts by (date): \_\_\_\_\_ Defendant's experts by (date): \_\_\_\_\_
7. Complete depositions of  
Fact witnesses by (date): \_\_\_\_\_  
Plaintiffs by (date): \_\_\_\_\_ Defendants by (date): \_\_\_\_\_  
Plaintiff's experts by (date): \_\_\_\_\_ Defendant's experts by (date): \_\_\_\_\_

Note: The Court will not act on a request for a continuance based on incomplete discovery unless the parties have followed the Standing **Discovery and Deposition Dispute Order** which may be viewed on the Judicial Branch website at [www.jud.ct.gov/external/super/StandOrders/discovery.htm](http://www.jud.ct.gov/external/super/StandOrders/discovery.htm).

8. For jury cases only: The verdict will likely be ☐ more than \$50,000 ☐ less than \$50,000
9. Finish Independent Medical Exam(s) (I.M.E.) by (date): \_\_\_\_\_
10. Is there a case that should be consolidated with this one? ☐ Yes ☐ No Docket number: \_\_\_\_\_
11. Motion to consolidate this case with the below-named case is to be filed and marked ready by (date): \_\_\_\_\_

Docket number	Name of case to consolidate with
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12. When will this case be ready for a meaningful settlement conference? \_\_\_\_\_
13. Other scheduling orders: \_\_\_\_\_

14. Other Orders: \_\_\_\_\_

Counsel and all self-represented parties of record should indicate a date for pretrial, however it will still be subject to review by the court.  
Counsel and self-represented parties will be notified of the date and time scheduled for pretrial.

15. Give 3 dates when all parties are available to start the trial: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_
16. A pretrial conference will be held in this case on or about (date): \_\_\_\_\_

(Continued on next page)

## Agreement

Name of attorney/Self-represented party*	Name of attorney/Self-represented party*
Name of attorney/Self-represented party*	Name of attorney/Self-represented party*
Name of attorney/Self-represented party*	Name of attorney/Self-represented party*
Name of attorney/Self-represented party*	Name of attorney/Self-represented party*

*\* If necessary, attach additional sheet with names of counsel/self-represented parties that are in agreement with the proposed order.*

I certify that this proposed order has been agreed to by all counsel and self-represented parties of record.

Signed (Individual attorney or self-represented party)



## Certification

I certify that a copy of this motion was mailed or delivered to all counsel and self-represented parties in the case on:

DATE

SIGNED (Individual attorney or self-represented party)

Phone number (area code first)



Name of each party motion was mailed or delivered to\*

Address motion was mailed or delivered to\*

*\*If necessary, attach additional sheet with the names of each party motion was mailed or delivered to and the address motion was mailed or delivered to.*

## Order (For Court Use Only)

The above proposed order having been considered, it is HEREBY ORDERED:

☐ Granted

☐ Denied

Signed (Judge)

Date issued

**The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact the court clerk of the Judicial District on the front/page 1 of this form.**  
**[www.jud.ct.gov/ADA/](http://www.jud.ct.gov/ADA/)**